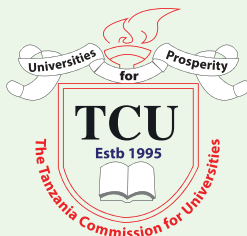# Tanzania Commission for Universities

Admission Re-application Procedures
(For Bachelor's Degree Applicants)

Who is eligible to re-apply?

All previously admitted students but for some reasons have been de-registered/discontinued from studies for different reasons.

What are the conditions?

1. Applicants discontinued on academic grounds can apply in subsequent academic year.

2. Applicants discontinued on disciplinary grounds shall not be eligible to apply until the lapse minimum of two years.

3. Applicants who have been de-registered for some reasons.

4. Applicants who have been selected but did not register in the previous years.
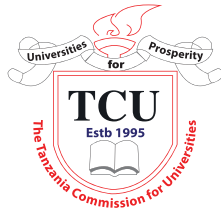
How to re-apply?

1. Acquire termination/discontinuation letter from the previous institution.

2. Download and fill Re-application form available from www.tcu.go.tz

3. Attach the form with the letter from institution and send to:

Tanzania Commission for Universities
PRIOR-ADMISSION CLEARANCE FORM

(This form is specifically for applicants who were previously admitted and wishes to apply for new admission. Applicants are advised to follow the application procedures to apply for new admission)

A. PERSONAL RECORDS:

1. Full Name:………………………………………………………………………………
2. Form Four (IV) Index Number:……………………………..……….Year……………
3. Form Six (VI) Index Number/Award Verification Number (AVN): ……………………………Year…………………………………
4. Name of Programme Admitted: ……………………………………………………………
5. Name of Institution Admitted:……………………………………………………………
6. Academic Year: …………………………………………………………………………
7. Email address: …………………………………………………………………………..
8. Telephone/Mobile Number: ………………………… …………….…………………
9. Reason:

a) Discontinued for: i) academic grounds ☐ ii) disciplinary grounds ☐

b) Health Problems ☐ c) Financial Problems ☐ d) Other ☐ (Please specify)……………………………………………………………………………

Signature …………………… Date………………………

B. APPROVAL DECISION (To be completed by the authorizing officer)

a)   I approve / deny the above request
b)   If denied give reasons

Name …………………………………………… Signature ………………………
Designation …………………………………… Date ………20……………...